

DogPAC Board of Directors Meeting
7.23.2009

Diana's home, 6:30 pm 621 S. Plymouth #808
 BYO Dinner.

AGENDA		Review the Agenda/ Meeting Process	
MINUTES		Approve June meeting minutes	
ACTION ITEMS		Dog Day on the Green City event at Soldier Field Scheduled for August 2 nd , 2009. Who can work this. Schedule. What we can have for display. What we can sell. Preperation of membership brochures, cards, supplies.	
		Bark Park 'issues' Maintenance issues raised by CPD – improvements for health (?) and cleanliness, community cleanup, etc. Maintenance information and scheduling (e.g. on website).	
		Membership outreach Who has been contacted (e.g. earlier this year)? How are member renewals being tracked? Do people know to renew? Strategy to get new members; Tessa's initiatives. Simplification of membership levels; website working for membership application. Justification for membership and self identification (benefits – contribute to blog? tshirt? sticker?). tracking information available?	
NEXT MEETING		August 12th, 2009. Location: TBD	

IN PROGRESS		ORGANIZATION OF COLISEUM PARK COMMITTEE TO LOOK INTO IMPROVEMENTS	Stephanie/ Doug
<i>(discussion only if time available)</i>		DETERMINE WHETHER PIN'S CAN BE USED WITH DEBIT CARDS	Barbara
		HOW TO INSTALL THE 'BIG BONE'?	Beth
		REVIEW PAYPAL CONFIGURATION ON NEW WEBSITE DONATION/MEMBERSHIP PAGES	Beth
		CONFIGURE FOR @SOUTHLOOPDOGPAC.ORG EMAIL ADDRESSES FOR THE ORGANIZATION AND BOARD MEMBERS	Beth
		REVISE THE 'BENEFITS OF MEMBERSHIP' PAGE ON THE NEW WEBSITE	Diana
		FETCH - ABBREVIATED MINUTES TO BE DISTRIBUTED EACH MONTH; ALSO, NEED 'HELLO' STATEMENT FROM NEW PRESIDENT.	Diana
		BULLETIN BOARDS INSTALLATION (AND REFINEMENT FOR USABILITY)	Doug/ Diana
		BRICKS - ALTERNATIVE SOURCE: BRICKS 'R US. NOTIFYING PEOPLE WHEN THEIR BRICK IS INSTALLED.	Lynda/ Doug
		START LOOKING INTO WHO MIGHT WANT TO SPONSOR OR DONATE POO BAGS	Tessa
		PROPOSE/DECIDE WHAT KIND OF POO BAG DISPENSERS TO INSTALL AT BARK PARK AND AT COLISEUM PARK DFA	Wendy
		POO BAG DISTRIBUTION - CONTACT INFORMATION/STATUS? FOLLOW UP WITH ALDERMAN.	Wendy/ Doug
		CPD SIGNAGE – FOLLOWING UP POOR PLACEMENT WITH J. TAYLOR	Doug
		PRESIDENT'S STATEMENT IN FETCH – FOR JULY?	Doug
ACCOMPLISHMENTS		<i>RESOURCE LIST – FORM AVAILABLE ON WEBSITE</i>	
		<i>BUSINESS CARDS – COMPLETED AND AVAILABLE</i>	
		<i>LATCH REPLACEMENTS – ORDERED; DELIVERED; AND INSTALLED.</i>	

**DogPAC Board of Directors Meeting
7.23.2009**

		<i>PARK BANNER SIGN – DESIGNED, ORDERED AND INSTALLED AT GRANT BARK PARK AND COLISEUM PARK DFA</i>	
		<i>FINANCIAL – SIGNATURES/CD TO SAVINGS/DEBIT CARDS - COMPLETED</i>	
		<i>PARK ‘ISSUES’ – GRANT PARK DRAIN; COLISEUM LOCKS – ALL OK</i>	
		<i>ADVERTISEMENT PLACED IN CHICAGO JOURNAL SUMMER BUSINESS GUIDE</i>	
		<i>BIG BONE FOR GAIL AND ‘SO LONG’ PARTY AT JAZZ SHOWCASE.</i>	
		<i>MAILBOX CHECKED 2X WEEK BY DIANA AND BARBARA</i>	
		<i>REMOVAL OF ‘CURB YOUR DOG’ SIGNS</i>	
		<i>2009 BUDGET – ADOPTION OF A FORMAL BUDGET FOR THE YEAR.</i>	
		<i>PURCHASE SHOVEL SCOOP AND DUSTPAN FOR BARKPARK</i>	
		<i>MIGRATE SOUTHLOOPDOG.PAC.ORG WEBSITE (DOMAIN NAME, SITE CONFIGURATION, BOARD MEMBER ACCOUNTS)</i>	
		<i>SETUP AND DISTRIBUTE INTERNET ACCESS TO THE BANK ACCOUNTS SO THAT WE CAN TRACK USAGE</i>	
<i>FUTURE</i>		BOARD DEVELOPMENT – ADDITIONAL CANDIDATES	
		CONDO OUTREACH - MECHANISM TO DISTRIBUTE THE BUSINESS CARDS AND DOGPAC BROCHURES TO AREA BUSINESSES; PLAN FOR CONTACTING INDIVIDUAL CONDO ASSOCIATIONS, INCLUDING LIST OF BUILDINGS, INFORMATION PACKET ITEMS, CONTACT INFORMATION, ETC.	
		DOG WASH FUNDRAISER (AUGUST?) - LOCATION/COSTS/ORGANIZATION	
		BARK PARK IMPROVEMENTS - HYDRANTS/LANDSCAPING/SMALL DOG PARK?	
		TOUR DE DOG – SCHEDULE FOR SEPTEMBER?	
		BYLAWS – ADDITION OF EXPLICIT NOTIFICATION REQUIREMENTS AND LIMITS ON USE OF DEBIT CARD; REQUIREMENT FOR APPROVAL OF AN ANNUAL BUDGET; DATE OF ANNUAL MEETING.	
		MYSQL DATABASE – SETUP A MEMBERSHIP DATABASE, INCLUDING BRICK ORDERS, AND CONTACT INFO AS A WEB-ACCESSIBLE DATABASE ON OUR SERVER.	
		A ‘RESERVE PLANNING’ BUDGET FOR THE NEXT THREE YEARS BASED ON ESTIMATES OF THE FUNDING REQUIRED FOR PERIODIC REPLACEMENT AND REPAIR AS WELL AS FUNDING REQUIRED FOR ANTICIPATED ‘LONG TERM’ PROJECTS & IMPROVEMENTS.	