

# DogPAC Board of Directors Meeting

## March 5, 2009

### MINUTES

621 S. Plymouth Court #808 (Diana's)  
Present: SD, DM, LY, BJP, WI, DF, GM  
Absent: BS, MG

GM called her last ☺ board meeting to order at 7:05 pm

#### Agenda Review

- President's Report
- Minutes
- Treasurer's Report
- President Challenge
- South Loop Neighbor's Collaboration
- Community Planning

#### President's Report

- GM gave an update on the Greener Alliance's plan to begin renovation of the land just west of Dearborn Station, with the Alderman's approval, as soon as the weather warms up
- Request for FETCH topic ideas included our 1) The Membership Renewal Drive, 2) Re-emphasizing the Resource Directory and ways to solicit participation

#### Minutes

- Approval of January Minutes was proposed by WI, seconded by SD and approved by the Board. Copies will be sent out again for further review of duties discussed.

#### Treasurer's Report

- Treasurer (BJP) gave a very thorough report (including handouts) of the year end submissions including a Federal 9990-N that exempts us from sending in a Federal tax report, an Illinois Annual Report, a year-end Income Statement and Financial Report indicating assets of \$15,266.04 as of March 4, 2009 and a Charitable Annual Report to the Illinois Attorney General.
- A Statement of Change of Registered Agent was submitted by BJP and signed by DM.
- It was decided to maintain our UPS box despite the higher cost than the post office, because of the ongoing support we have received from the UPS owner over the years.
- DM motioned and SG seconded and approval was given to pay the insurance renewal amount of \$1,024.
- BJP reminded people that the law states that reimbursement forms and receipts need to be submitted within 60 days of the expenditure.
- A discussion was begun on the amount we need to maintain in our reserves and the estimated expenses incurred by the DogPAC organization in a typical year. This discussion will no doubt continue at future meetings.
- There has been only one new membership obtained over the past year.
- The Board discussed a way to better consolidate the membership (current and past) lists. There is an overlap in data bases between WI and BJP and both will attempt to back up their lists and possibly cross check them in the future to improve our data base.

#### President's Challenge

- After words of encouragement and an effort to re-distribute duties among the Board Members, the following officers were elected by acclamation: President Doug Freymann, Vice President Beth Schipke, Treasurer Barbara Perez and Secretary Diana Marta. It was long-fought campaign!

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### **MINUTES**

- Among duties discussed: WI and LY will continue to work on membership renewals, DF will create agendas, run board meeting and other presidential duties, BJP will maintain our finances, DM will do FETCH and minutes and community relations will be distributed as needed, with GM's consultation.

### **South Loop Neighbors Collaboration**

- In response to a request from Helen Kaplow, VP of the newly revitalized South Loop Neighbors (SLN), the Board discussed the pros and cons of collaboration. Among the suggestions was to offer discounts to members to each others' events and/or a discount on a double membership and having regular dog walks as a social event. It was agreed that sharing publicity and possibly collaborating on a special event might be feasible, but that we would want to remain independent and need more information on the group's mission before going forward. Any decisions were tabled.
- DM and LY will attend a business networking meeting of the SLN to be held at Grace Place on Wednesday, March 11 to pass out our cards and informally introduce our organization and resource directory to those in attendance.
- A South Loop Neighbors Event is planned for March 24 at the Jazz Showcase.

### **Community Planning**

- Scheduling of Socials in the Park and other proposed events was tabled until the April meeting
- A party to pay tribute to Gail and Mary as outgoing Board Members and to introduce the new officers is planned. It was discussed whether to combine this with the Annual Membership party. Ideas were proposed, no decisions made. Further details will be discussed at the next meeting. In the meantime, GM will check with the Jazz Showcase schedule about available dates in mid-April and May.
- The Resource Directory was determined to be going nowhere, so DM will feature it in an upcoming FETCH and Board members will go to at least two businesses each to get their information and relay it to DM. Will also need to clarify with BS, how to access the application form and new emails at [dogpac\\_directory@yahoo.com](mailto:dogpac_directory@yahoo.com). Is there a password, for instance? It was also suggested that we could just begin to assemble a list of businesses and providers from our membership and vendor list and then follow up with additional information from them individually.
- LY sent out letters to all members and former members due for renewal between January 2008 and June 2009 (Thanks, Lynda). DM will also feature our Renewal Campaign in the next FETCH.
- WI will try to get a PDF of the multi-lingual poop signs from BS (if possible) and then will give them to her brother-in-law to develop a sample sign to show to the Alderman to get his support for producing and installing the signs.
- WI will order some bricks in anticipation of installing them when the weather gets better.
- LY has completed the layout for our smaller handout cards and will make some to hand out at SLN's meeting next Wednesday.
- WI and LY discussed setting up a date to install the hydrants.
- Discussion of Grant Bark Park and Coliseum Park were postponed to the April Agenda except WI and LY discussed setting up a date to install the hydrants.

### **Next Meeting**

- In view of a heavy agenda, DF recommended that the board have a meeting in April rather than waiting until May. The meeting will be at DF's on April 2, at 6:30pm at 61 W. 15<sup>th</sup> St Unit 901 (the stair-step building)

Respectfully Submitted by  
Diana Marta, DogPAC secretary